



COVID – 19

Health and Safety guideline/ procedure Document

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COVID-19 can affect the health of our workforce and Eagle Eye Limited as a business. To ensure that we can continue to operate in a manner which is safe to all of our employees as well as our contractors and employers it is crucial that we work differently and do not attend work if unwell. The following guidelines have been implemented as part of this. These conditions are subject to change as the situation and knowledge around COVID-19 develops and updates.

Managing Work Risks

Risks to health and safety arise from people being exposed to hazards (anything that can cause harm). Risk has two components – the likelihood that it will occur and the consequences (degree of harm) if it happens.

Under the Health and Safety at Work Act 2015, risks to health and safety must be eliminated so far as is reasonably practicable. If a risk cannot be eliminated, it must be minimised so far as is reasonably practicable.

Safe work practices to limit exposure to COVID-19 at work means first assessing the risks, and then implementing the hierarchy of controls, so far as is reasonably practicable. This means putting in place, so far as is reasonably practicable, control measures to first eliminate the risk.

If this is not possible, minimise worker exposure by:

- ❖ Isolating workers
- ❖ substituting higher risk procedures with lower risk activities

If there is still risk put in place administrative controls.

If there is still a risk, use personal protective equipment (PPE). PPE should not be the first or only control used. Clear communication is vital, as it is important to talk early with workers and their H&S representatives about how to make these temporary measures work.

Workplace Entry / Site Operations guidelines

Eagle Eye Limited will provide a means of evaluating that workers are fit for duty as they enter the site. All efforts will be made to ensure that the work environment is suitable, and the following measures are followed and implemented.

- ❖ Workers must be able to sanitise their hands before starting work at their work location as per MOH guidelines.
- ❖ Arrangements are to be made for the safe use of appropriate PPE designed to minimise COVID-19 transmission including, cleaning, training in use, and disposal in line with MOH guidelines for Construction Related Activity.
- ❖ Each place where work is carried out will have a nominated Site manager who will monitor and manage COVID-19 site protocols and ensure that all staff members are implementing it.
- ❖ Only workers deemed necessary to carry out physical works, supervise work, or conduct work in order to meet regulatory requirements will physically attend the work location.

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- ❖ Additional sanitary measures are to be implemented at the work location, including but not limited to, hand washing protocols, hand sanitizer stations, and provision of disinfectant wiping products.
- ❖ Work vehicles that are shared by multiple persons to be sanitised after each journey by different persons (travellers and/or driver) by thorough cleansing of all internal surfaces and external handles and touchpoints.
- ❖ Equipment and material deliveries are to be planned and managed to avoid the risk of COVID-19 transmissions.
- ❖ Work areas, where there is the potential for close interaction with members of the public or other persons not involved in the work, should be segregated to achieve physical separation.
- ❖ A questionnaire will be circulated to all Eagle Eye Employees to complete and fill out before the start of work in any project, in order to obtain critical information about their health and wellbeing.

Managing COVID-19 through social distancing

Due to the nature of some projects and activities, there may be some complications in how well Social distancing will be implemented while we continue our operations. However, it is essential that all of the staff will follow the guidelines mentioned above, along with some basic protocols as listed below:

- ❖ Stagger break times as required to maintain 2-metre separation with any others
- ❖ No social visits to offices, control rooms, lunchrooms, other work areas etc.
- ❖ Where possible use non-faces to face contact methods – phone, Skype etc.
- ❖ No handshakes, or other non-essential physical contacts.

Leaving Site or Place of work

- All waste and disposable PPE must be securely and safely disposed of. Appropriate controls and consideration must be made to those handling contaminated (or potentially contaminated) waste products.

Emergency Management

Eagle eye Limited will ensure that workers understand that any individual exhibiting flu-like symptoms such as fever, coughing, or congestion must:

- ❖ Not come to work
- ❖ Contact their Site manager and let them know as such as possible
- ❖ Stay at home and self-isolate as per the MOH guidelines

Persons who have been identified as having potentially been exposed to the virus must follow MOH advice and must not enter or remain at a workplace.

In the case that one of our employees does come in contact with a definite case of COVID-19, Eagle Eye Limited will prevent any personnel entering sites or conducting work activities and will comply with the following guidelines:

- ❖ Contact the MOH COVID-19 health line

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- ❖ Gather records of all persons who have been on-site or involved with the person who has tested positive within the past four weeks.
- ❖ Gather information to identify those who have worked at the location or shared machinery, plant, materials, or equipment with that person.
- ❖ Be ready to present the information to the appropriate authorities.
- ❖ Inform the broader workforce of the situation while protecting the privacy of the individual where practicable so that further health monitoring can take the place of potential contacts with the person.
- ❖ Inform the broader workforce of the situation while protecting the privacy of the individual where practicable so that further health monitoring can take the place of potential contacts with the person.
- ❖ Clean and sanitise all site surfaces and equipment; and
- ❖ Follow any other directions from MOH

Guidelines for cleaning and disinfection of surfaces

As the virus can survive on surfaces of different materials for at least 2 to 3 days, surfaces potentially contaminated with novel coronavirus should be sanitised. Appropriate disinfectant with an indication of effectiveness against coronavirus can be used. Please refer to the table (obtained from National Environmental Agency) below:

Table 1. Active Ingredients and Their Working Concentrations Effective Against Coronaviruses

S/N	Active Ingredient (A.I.)	Contact Time (min)
1	Accelerated hydrogen peroxide (0.5%) ^a	1
2	Benzalkonium chloride* (0.05%) ^b	10
3	Chloroxylenol (0.12%) ^c	10
4	Ethyl alcohol (70%) ^d	10
5	Iodine in iodophor (50 ppm) ^b	10
6	Isopropanol (50%) ^b	10
7	Povidone-iodine (1% iodine) ^d	1
8	Sodium hypochlorite (0.05 – 0.5%) ^{d, e}	5
9	Sodium chlorite (0.23%) ^b	10

*Alternative name: alkyl dimethyl benzyl ammonium chloride

^a Omisbahakhsh, N., & Sattar, S. A. (2006). Broad-spectrum microbicidal activity, toxicologic assessment, and materials compatibility of a new generation of accelerated hydrogen peroxide-based environmental surface disinfectant. *American Journal of Infection Control*, 34(5), 251-257

^b Saknimit M, Inatsuki I, Sugiyama Y, Yagami K. (1988) Virucidal efficacy of physico-chemical treatments against coronaviruses and parvoviruses of laboratory animals. *Jikken Dobutsu*. 37:341-5; Tested against canine coronavirus

^c Dellanno, C., Vega, Q., & Boesenberg, D. (2009). The Antiviral action of common household disinfectants and antiseptics against murine hepatitis virus, a potential surrogate for SARS coronavirus. *American Journal of Infection Control*, 37(8), 649-652. doi:10.1016/j.ajic.2009.03.012

^d Sattar SA, Springthorpe VS, Karim Y, Loro P. (1989). Chemical disinfection of non-porous inanimate surfaces experimentally contaminated with four human pathogenic viruses. *Epidemiol. Infect.* 102:493-505; Tested against coronavirus 229E.

^e Lai, M. Y. Y., Cheng, P. K. C., & Lim, W. W. L. (2005). Survival of Severe Acute Respiratory Syndrome Coronavirus. *Clinical Infectious Diseases*, 41(7), e67-e71.

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For Eagle Eye Limited bleach is also an option that can be used as a disinfectant for cleaning and disinfection (dilute 1-part bleach in 49 parts water, 1000 ppm or according to manufactures instructions). Bleach solutions should be prepared fresh. Leaving the bleach solution for a contact time of at least 10 mins is recommended.

Please note that alcohol can be used to wipe down surfaces where the use of bleach is not suitable, e.g. metal.

Eagle Eye Limited will ensure that appropriate PPE will be used whilst carrying out the cleaning and disinfecting process.

- ❖ Wear disposable gloves, disposable long-sleeved gowns, eye google or a face shield and a N95 mask.
- ❖ Gloves should be removed and discarded if they become soiled or damaged, and a new pair worn.
- ❖ All other disposable PPE should be removed and discarded after cleaning activities are completed.
- ❖ When in doubt, refer to guidance documents for the proper donning and doffing of PPE.
- ❖ Hands should be washed with soap and water immediately after each piece of PPE is removed, following completion of cleaning.

To carry out the disinfection and sterilisation of surfaces across the multiple sites. Eagle Eye Limited will be using a Fog sanitation procedure which consists of **PeroxySan 30 / Powerquat Blue Fog Sanitation**. The safety precautions with this concentration is as follows:

- ❖ Chemical Emergency call: 0800 764 766
- ❖ When using chemicals use appropriate PPE
- ❖ Use lockout/ tagout as requires by plant procedures
- ❖ Use caution when waling on wet floors
- ❖ Read and understand all product labels and Safety Data Sheets (SDS).

Chemical Step	Product	Concentration	Volume, (3.5L)	Time	Temperature
No rinse equipment fogging	PeroxySan 30 Powerquat Blue	0.20 % 0.13 %	7 mils per fill 5 mils per fill	10 minutes	Ambient

Links

[Health and Safety at Work Act](#)

[Risk Management Regulations](#)

[COVID-19 Government Site](#)

[Ministry of Health](#)

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